**High level way forward**

**Decision**
- **No**
  - Identify what business areas and jobs can be conducted remotely and generate ROI (with continued remuneration) without breaching regulations
  - Continue work and agree protocols
- **Yes**
  - Exempted from lockdown?
    - Even if exempted, primacy of social distancing and other standing measures continue and only essential support staff should continue
  - Business sustainability review
    - Design progression of mitigation measures and potential scenarios
    - After lockdown, re-evaluate
      - Identify which business areas are core/essential as well as essential suppliers (IC’s and TES) as well as jobs that can be conducted remotely
      - Identify which regulations are applicable and need to be addressed and take steps to ensure business sustainability (issue comms for authorities)
      - Communication to employees and other stakeholders (clients, customers, suppliers, shareholders, unions etc) and agree communication means and anticipated return date as well as assistance during closure

**Decision on way forward**
- TERS (CCMA)
- National Disaster Benefit (UIF)
- Annual leave/sick leave
- Concessionary leave (eg advance)
- General UIF claims
- Unpaid leave
- COIDA if applicable

**Communication to employees and other stakeholders**
- (clients, customers, suppliers, shareholders, unions etc) and agree communication means and anticipated return date as well as assistance during closure