

The Global Apprenticeship Network (GAN) is seeking for its Executive Director

The Global Apprenticeship Network (GAN: www.gan-global.org) was established in 2013 in response to the global youth unemployment crisis and the need for business to ensure skills for the future. The GAN is an international coalition of committed companies, international organizations and employers' federations that are dedicated to work- readiness programs with the ultimate goal of creating job opportunities for youth and a skills base that matches labour demand. The GAN acts as a true public-private partnership organisation, amplifying its reach through strategic partnerships, such as with the OECD, the G20/B20, the UN Global Compact, the World Bank, the EU and WEF to deliver on its mandate.

After 5 years of successful leadership, the current GAN Executive Director and Founder has decided to relocate back to the United States. The role is active as of February 1 2019, coinciding with the transition of GAN to the "next level" after an impactful first 5 years of existence. The role foresees regular global travel activities out of the GAN's Secretariat in Geneva, Switzerland.

The Executive Director is responsible for the successful leadership and management of the Global Apprenticeship Network (GAN). She/he implements the decisions of the GAN Board and is responsible to the General Council and the Management Board of the GAN, set up as an Association under Swiss Law.

Responsibilities of the Executive Director

- Internal
 - Operationalizes and leads the GAN Secretariat (currently 6 full-time Colleagues and up to 8 Secondedes/ Interns, as well as temporary staff in National Networks) on day-to-day duties including programming, human resources and finances
 - Implements the operational plan in line with the strategic direction of the organization
 - Acts as a professional advisor to the Board on all aspects of the GAN's activities
 - Provides direction in the development of the vision and strategic plan that guides the GAN, in consultation with the Board of Directors
- External
 - Represents the GAN at institutional activities and maintains frequent contacts with public organizations, driving GAN's advocacy agenda
 - Enhances the image and profile of the GAN
 - Acts as a spokesperson for the GAN and is the permanent liaison and communicator with members
 - Ensures adequate funding for the GAN which includes membership fees, donor contributions, partnerships and other fund-raising activities

Skills and Qualifications

- Proven leadership and management skills of multi-cultural and diverse teams
- Proven experience both in the private and public sector, with a track record in navigating the world of institutional organisations
- Advanced Academic qualifications in politics, economics, social sciences, or related field
- Multi-year fund raising and international management experience
- Knowledge in Financial and Human Resource management and resource mobilization
- Outstanding communication and interpersonal skills
- Presentation skills
- Language skills: excellent written and spoken English – other languages are clearly welcome
- Passionate about GAN's mission and impact

Application: Kindly send your application dossier by October 30 2018 to GANExDir@adecogroup.com. For any questions contact Bettina Schaller @ +41 79 571 89 14.