SOCIAL PARTNERS’ SUMMIT ON EMPLOYMENT IN AFRICA

TUNIS, TUNISIA

15-16 DECEMBER 2016

INFORMATION NOTE
Social Partners’ Summit on Employment in Africa
Tunis, Tunisia
15-16 December 2016

Special thanks to ITUC, ITUC-Africa and OATUU for their participation and contribution

Background

This summit is organised by the Tunisian Union of Industry, Commerce and Crafts (UTICA) and the International Organisation of Employers (IOE), in collaboration with the International Labour Organization (ILO), the Jobs for Africa Foundation and Business Africa. The summit is co-funded by the European Union as part of the IOE-EU partnership project Strengthening the capacity of the International Organisation of Employers (IOE) as a global representative employers’ organisation and of national member organisations, particularly in least developed countries (LDCs). The Summit aims to gather African social partners to operationalise the implementation of the Blueprint for Jobs in Africa.

Working languages

English, French and Arabic interpretation will be provided.

Dates

15-16 December 2016

Venue

The summit will take place at UTICA’s offices:
Travel

IOE will organise flight bookings for participants and will provide a round trip excursion/economy air ticket by the most direct route between the airport nearest to their place of residence and Tunis. No provision is made for excess baggage.

Participants are required to provide the IOE with their arrival and departure boarding passes, no exceptions. **If participants do not provide boarding passes, they will be invoiced for the full amount of their ticket.**

Please contact Ms Caroline Balikungeri (balikungeri@ioe-emp.org) to arrange your flight details.

Participants will be picked up at the airport and arrangements will also be made for transfer to the meeting venue.

Visas

Participants from the following countries must provide IOE with their passport information so we can arrange a visa on arrival:

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<th>Benin</th>
<th>Gabon</th>
<th>Guinea Conakry</th>
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<tr>
<td>Kenya</td>
<td>Lesotho</td>
<td>Madagascar</td>
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<td>Namibia</td>
<td>Swaziland</td>
<td>Tanzania</td>
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<td>Uganda</td>
<td>Zambia</td>
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All other participants are kindly requested to approach the Tunisian consulate in their respective countries to obtain their visa as necessary. Neither the IOE, nor UTICA, nor ILO, nor the European Union are authorised to reimburse such an expense.

Accommodation

Participants will be provided with single room accommodation for a maximum of 3 nights between 14 December and 17 December. IOE will handle hotel reservations at the Golden Tulip El Mechtel:

**GOLDEN TULIP EL MECHTEL**  
**AVENUE OULED HAFFOUZ EL OMRANE, 1005, TUNIS**  
info@goldentulipelmechtel.com  
Telephone : +216 71 783 200  
Fax : +216 71781 735
**Per diem**

Please note that no per diem will be provided. Coffee breaks and lunches will be provided on both days.

**Insurance**

It is the responsibility of each participant to arrange, at his/her own expense, insurance against accident or illness, as well as third-party risks, for the period of the conference and including the journey to and from Tunis. Neither IOE, nor UTICA, nor the European Commission will be responsible for such costs.

**Signature**

Please sign below to confirm your agreement to the conditions and return this page as soon as possible by email or fax to:

IOE - Ms. Anetha Awuku: awuku@ioe-emp.org / +41 22 929 00 01  
IOE – Ms Caroline Balikungeri: balikungeri@ioe-emp.org / +41 22 929 00 01

Name: ____________________________  
Date: _____________________________  
Signature: _________________________

**Contact persons**

For more information, please contact:

**Mr. Frederick Muia**  
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Mob: +41 79386 75 19  
Email: muia@ioe-emp.org

**Ms. Anetha Awuku**  
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Mobile: +41 78 972 94 21  
Email: awuku@ioe-emp.org
Map of Area